

## Whittington Parish Council

### **DRAFT Minutes Parish Council Meeting Monday 20<sup>th</sup> May 2024**

Clerk: Gillian Newton, 14 Marton Drive, Bare, Morecambe, LA4 6RB. 07773678608 [whittingtonclerk@gmail.com](mailto:whittingtonclerk@gmail.com)

Agenda & Full Minutes of meetings available on the noticeboard, by request from the Clerk and Lancaster City Council <https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sched=doc&cat=13179&path=13175,13177>

Audit details by request and Lancaster City Council

<https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sched=doc&cat=13177>

Present at the meeting: Cllrs Colin Hall, Malcolm Fell, David Hutton, City Cllr Ross Hunter and the Clerk, Gillian Newton. One member of the public attended the meeting.

1660 Cllr Iain Sutherland was absent from the meeting.

1661 Minutes of the Parish Council meeting held on Monday 18<sup>th</sup> March 2024 were read and agreed as a true record and signed by Cllr Hall.

1662 Clerk's report – Clerks and Councils Direct May newsletter Issue 153 available [www.CLERKSANDCOUNCILSDIRECT.CO.UK](http://www.CLERKSANDCOUNCILSDIRECT.CO.UK) Email [clerkscouncils@btinternet.com](mailto:clerkscouncils@btinternet.com)

1663 **PACT** No crimes reported during February.

Lancashire Constabulary representative PC 3511 James Hodgson, Lancaster, Lune Valley Rural Areas. <https://doitonline.lancashire.police.uk/ContactAnOfficer/Create?collarNumber=3511&firstName=James&lastName=Hodgson> The link to local crime figures available at <https://www.police.uk/pu/your-area/lancashire-constabulary/upper-lune-valley/?tab=CrimeMap> Tel: 101 for non-emergencies, or from an internet connected mobile, 112. Download <https://what3words.com/about-us/> to identify your exact location eg: bus stop at village hall is **surprises:splashes:printers**

#### **1664 Finance**

- a) AGAR Certificate of exemption (page 3) agreed by Cllrs and signed by Chair & Clerk
- b) AGAR Contact details no difference to last year
- c) AGAR Annual Internal Audit Report (page 4) completed by Anne Pettifor
- d) AGAR Section 1 Annual Governance Statement (page 5) read, agreed by Cllrs, signed by Chair and Clerk
- e) AGAR Accounting Statements (page 6) agreed by Cllrs and signed by Chair and Clerk
- f) AGAR Variances agreed by Cllrs
- g) AGAR Bank reconciliation agreed by Cllrs
- h) AGAR Notice of public rights & publication of Annual Governance & Accountability Return to be displayed on noticeboards and on Lancaster City Council website
- i) Receipts & Payments, Bank Reconciliation and Register of Assets agreed by Cllrs.
- j) Cash Book agreed by Cllrs and signed by the Chair and the Clerk.
- k) Transparency requirements – all items of expenditure above £100 highlighted; Details of public land ie: Town Quarry acreage is 1.6 acres, What 3 words is **Voice. Joystick. Letter**
- l) CHEQUE 700 £10.00 Anne Pettifor Internal Audit completed agreed by Cllrs
- m) CHEQUE 701 £240 CASH to Gillian Newton for Gardening Competition (£137 funding) agreed by Cllrs. Cllrs to sign bottom right AND through middle crossed section.
- n) CHEQUE 702 £415.47 Clear Insurance Management Ltd – Annual Insurance renewal
- o) CHEQUE 703 £58.35 LALC annual subscription renewal
- p) Change of signatories mandate form to be completed - Stuart Close and Louise Morgan to be removed and Cllr David Hutton to be added at the next meeting.
- q) Standing order Clerk's wages £350.00 for 6<sup>th</sup> April
- r) Standing order HMRC PAYE £87.40 18<sup>th</sup> April.

Current account as of 31/03/2024 £11,089.33

Bonus Saver Account as of 31/03/2024 £146.52

## 1610 Planning

- a) **23/01408/VCN** Outline application for erection of 18 dwellings with associated access and change of use of barn to a mixed use comprising a dwelling (C3) and a shop/tearoom (A1/A3) and relevant demolition of the existing agricultural buildings (pursuant to the variation of condition 2 on **16/00397/OUT** to amend the layout and appearance of the dwellings) for Candelisa Ltd, Whittington Farm, Main Street, Whittington, LA6 2NX **Awaiting decision. Amendment 7/3/24 Committee report** "That Variation of Conditions Planning **Permission BE GRANTED** subject to the following conditions, and a variation to the s106 agreement to reflect this permission"
- b) **23/01488/VCN** Outline application for the erection of 18 dwellings with associated access and change of use of barn to a mixed use comprising dwelling (C3) and a shop/tearoom (A1/A3) and relevant demolition of the existing agricultural buildings (pursuant to the variation of conditions 2 on planning permission **19/00245/VCN** to make amendments to the approved scheme) for Candelisa Ltd, Whittington Farm, Main Street, Whittington, LA6 2NX **Awaiting decision**
- c) **23/01392/FUL** Erection of a dwelling (C3) with associated hardstanding and landscaping for Mrs Fiona Benn, Land East of Tithe Barn, Main Street, Whittington **Awaiting decision**
- d) **23/01337/FUL** Erection of a first floor extension to garage and installation of a bay window to the front for Mr and Mrs Dent, 5 Loyne Park, Whittington, LA6 2NL **Permission granted**
- e) **24/00104/FUL** Concreting of existing yards for Mr Malcolm Fell, Chapel Farm, Docker Lane, Newton, LA6 2PA **Awaiting decision**
- f) **24/00263/VCN** Demolition of garage and erection of a dwelling (C3) with associated hardstanding and landscaping (pursuant to the variation of condition 2 on planning permission 21/00636?FUL to alter the dwelling design/footprint and agree details relating to conditions 5,6,7, and 8 (ecology, materials, landscaping, construction) for Mr John Stephenson, Land East of Dene Cottage, Main Street, Whittington, LA6 2NY **Permission granted**
- g) **24/00295/FUL** Change of use of agricultural land to residential curtilage for Rural Candelisa Ltd, Whittington Farm, Main Street, Whittington, LA6 2NX **Awaiting decision.**
- h) **24/00309/FUL** Demolition of existing outbuildings and change of use, conversion and alteration of barn into one dwelling (C3) for Candelisa Ltd, Whittington Farm, Main Street, Whittington, LA6 2NX **Application withdrawn**
- i) **24/00310/LB** Listed building application for the demolition of existing outbuildings and change of use, conversion and alteration of barn into one dwelling (C3) with associated parking for Candelisa Ltd, Whittington Farm, Main Street, Whittington, LA6 2NX **Application withdrawn**
- j) **24/00377/AD** Agricultural determination for the erection of an agricultural storage building for Mr & Mrs Mackereth, Whittington Farm, Main Street, LA6 2NX **Prior approval has been refused**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

**1611 Correspondence LALC/NALC** Lancaster Area Committee Meeting Wednesday 22<sup>nd</sup> May at 7pm at Morecambe Town Hall, Marine Road, Morecambe, LA4 5AF. ZOOM training available. **Lancaster City Council** City Cllr Hunter reported on the resolution of the outlay City Council monies to quench and remove fire material on land near Heysham power Station following a toxic waste incineration issue; The Cycle Way proposal of joining The Dales, The Lake District and The Eden Project. Lancaster District Open Space Assessment Survey completed by Cllr Hall online, posters displayed on the noticeboards with information for public completion of survey before 23<sup>rd</sup> June. **Lancashire County Council** May issue of Consumer Alerts sent electronically and displayed on noticeboards. Traffic issues reported to "LoveCleanStreets" <https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/report-it-on-the-go/> Carriageway trip hazard of kerb stones on Church Street, near 2 Rectory Gardens, reported 12/02/24 . LALC committee meeting agenda item 9 – Highways Defect Reporting Procedure – How to report faults – sent electronically and displayed on noticeboards. Electronic communication update. Contact 3 villages Email [wagtailnews@gmail.com](mailto:wagtailnews@gmail.com) Subscribe to WhittingtonNews online blog, send contact details to [whittingtonparish@gmail.com](mailto:whittingtonparish@gmail.com) Cllr Hutton investigated various web developers and their costings in order

to secure a Whittington Parish Council designated website, as required by the Transparency Requirements, invitation to be extended to the developer of “Easy Websites”, who lives in the locality and produces, among other PC sites, the one for Caton-with-Littledale. Casual vacancy – member of public visiting the meeting tonight. D-Day Anniversary 6<sup>th</sup> June Beacon lighting at 9.15pm, to co-ordinate with other beacons nationally. Admission by donation. BBQ, Raffle, etc from 8pm. Cllrs agreed to use S137 funding for the meat bill to the approximate cost of £350. Whittington Village Survey ongoing. Footpath linking the Church towards the Village and the Lune Valley Ramble repair and maintenance ongoing. Whittington Gardening Competition – Hanging Baskets, Container & Tubs, Front Garden, Secret Garden and Open Gardens. Prizes 1st £30; 2nd £20; 3rd £10; Judged during summer months.

1612 Business introduced by Cllrs: Replacement of benches around the village

Date of next meeting **Monday 15<sup>th</sup> July** in Whittington Village Hall at **7.00pm**

*Preceded by an open public meeting at 6.45pm*

Dates of meetings 2024 to start 7.00pm prompt in Whittington Village Hall

Mondays 16<sup>th</sup> September and 18<sup>th</sup> November

<u>Cheques this month</u>	£	signed by 2 Councillors
700 Anne Pettifor internal audit	10.00	Hall & Fell
701 CASH to G.Newton Gardening Competition	240.00	Hall & Fell
702 Clear Insurance Management Ltd	415.47	Hall & Fell
703 LALC	58.35	Hall & Fell